



Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu
Division of Agricultural Economics & Agri-Business Management
FoA, Main Campus – Chatha, Jammu – 180009

Advertisement Notification No. 5 of 2019

Dated: 29.07.2019

(Recruitment of Contractual positions under the project RKVY-RAFTAAR)

Due to some technical reasons, the contractual positions advertised vide notification no. 1 dated: 12.06.2019 under the project RKVY-RAFTAAR operational in the Division of Agricultural Economics & ABM, SKUAST-Jammu is hereby withdrawn. Therefore, fresh applications are re-invited in a prescribed format for the following contractual positions of the aforesaid project as detailed below. The eligibility criteria and other terms & conditions are as under:

S. No.	Name of Project	Designation	Emoluments per month (Rs. Lakh)	Job Qualification	Age Limit	Duration
1	RKVY – RAFTAAR Agri-Business Incubator (R-ABI)	Business Manager (BM) (1)	1.25	M.Tech./MBA/PGDM/Equivalent Master degree in Agri-business/ Finance/ Marketing/ Agri-Marketing/ Agri-Economics/ Economics/ Technology Commercialization / Entrepreneurship from recognized institute having relevant experience in at least 3-5 years in technology commercialization ; supported incubators; Assessment and evaluation of projects startups and with experience in startup ecosystem	25-45 Years (Relaxation as per GOI rules)	upto 30.03.2020 or till termination of the project whichever is earlier.
2		Assistant Manager (1)	0.70	M. Tech./ MBA/ PGDM/ M.Com/ Equivalent Master degree in Agri-Business/ Finance/ Marketing/ Agri-Marketing/ Agri-Economics/ Economics/ Technology Commercialization / Entrepreneurship from recognized institute having relevant		

				experience in at least 2-3 years in technology commercialization ; supported incubators; Assessment and evaluation of projects startups and with experience in startup ecosystem		
3		Business Executive (2)	0.30	Master degree with IP experience MBA/ MCA/ B.Tech./ Equivalent Master degree from recognized university. Good verbal and written communication skills. Strong literacy in computer, MS Office and Internet.		
4		Office Assistant (1)	0.25	Graduation in any stream, preferably B.Com./ BBA with working knowledge of accounts and computers, including MS office	21-30 Years (Relaxation as per GOI rules)	
5		Support Staff (1)	0.15	10+2/ Senior Secondary School qualified candidate		

Note :- The candidates applied earlier shall apply a fresh as per the guidelines given herein.

Terms & Conditions

1. Application format alongwith a copy of detailed notification can be downloaded from the University website i.e. www.skuast.org
2. A consolidated amount as mentioned in the table above will be paid to the selected candidates for the respective posts.
3. She/he will be posted at Division of Agril. Economics & ABM, SKUAST-J, Main Campus – Chatha, Jammu.
4. Candidates who are already employed in Govt. Organization should produce “No Objection Certificate” from the present employer.
5. Position is purely temporary basis and co-terminus with the scheme. Selected candidate will not be entitled for any claim for regular appointment/ absorption in SKUAST-Jammu or in sponsoring agency in future.
6. No T.A./D.A. will be paid for appearing in the interview.
7. Interested candidates may apply the advertised positions in the prescribed form of concerned post and shall ensure that the application form duly filled in / signed affixed with recent passport size photograph alongwith self attested copies of the requisite documents (i.e. proof of age, qualification, experience, testimonials and other credentials etc. as prescribed) is **addressed to Professor & Head, Division of Agricultural Economics and Agri-Business Management,**

FoA, SKUAST-Jammu, Main Campus, Chatha, Jammu (180009), J&K. The application form complete in all respect must reach on the above address on or before **20th August, 2019 upto 5 pm through Speed Post only**. The application form received beyond prescribed last date shall not be considered and entertained.

8. Candidates must also bring all the original experience/ testimonials in support of age, qualifications, experiences etc. for verification at the time of interview.
9. Canvassing in any form will liable to disqualify the candidature. The university decision will be final & binding in all respect.
10. Candidates will have to report at the university two hour prior to schedule date & time for personal interview with all documents in original for verification etc.
11. A candidate applying for more than one post shall submit separate application form alongwith requisite documents for each post, failing which his/her application form will be rejected. However, decision of concerned committee constituted by the competent authority for screening the application form w.r.t. eligibility and other consideration / discrepancy, if any shall be final and binding.
12. For the contractual position at S. No. 5 (Support Staff), the selection will be made on the basis of merit (Academic score + working experience) of the candidate and no interview shall be conducted for that post.
13. The application form alongwith the self attested testimonials shall be properly numbered alongwith the initial of the applicant on each page and the total pages enclosed with the application.
14. The effective date w.r.t. counting of age eligibility shall have the effect from 1st January of the advertisement year (i.e. 1st January, 2019).
15. University reserves the right to withdraw any or all posts of contractual positions or defer filling up any or all the posts advertised herein above at any stage without assigning any reason.
16. Candidates who may not be fulfilling all the requirements by the last date of receipt of application form need not apply.
17. Applications received other than prescribed format or incomplete in any respect will not be entertained and are liable to be rejected.

Issued with the approval of Hon'ble Vice-Chancellor.

Kachroo
29/07/19
(Jyoti Kachroo)
Head & I/c R-ABI

Cc:-

- Dean, FoA, SKUAST-Jammu for information please and displaying the Advertisement notification on the FoA Notice Board.
- Registrar, SKUAST-Jammu for information please.
- Comptroller, SKUAST-Jammu for information please.
- Prof. & I/c Data Centre for uploading notification no. 5 dated: 29.07.2019 on the university website along with 05 application forms for different posts and removing of the earlier notification no. 1 dated: 12.06.2019 and previous application forms in this regard from the university website.
- Dy. Comptroller (Projects), SKUAST-Jammu for information please.
- SVC for kind information of Hon'ble Vice-Chancellor, SKUAST-Jammu.

Form – I**Application form for the engagement of contractual position of Business Manager
under RKVY-RAFTAAR**

1. Name of the Applicant :
2. Fathers Name :
3. Mailing Address :
4. Mobile No. / Contact No.:
5. Email Id :
6. Advertise No. & Date :
7. Date of Birth :
(Attach certificate)
8. Age as on 01.01.2019 :
(Months/Days/Years)
9. Postal Address :

**Affix latest
Passport size
Photograph**

10. Academic Performance Indices: over all weightage : 80 marks**a. Educational qualification: (Attach Self Attested Marks sheet & Certificates)****Weightage : 40 marks**

S. No.	Name of the Degree obtained (Tick)	Name of the Board / University	Year of Passing	Marks OGPA		% Marks	Score points		
				Obtained	Out of		Marks Max	Max Marks	Marks calculated by the candidate
A.	<u>Post Graduation</u> M. Tech./ MBA/ PGDM/ Equivalent Master degree in Agri-Business/ Finance/ Marketing/ Agri- Marketing/ Agri- Economics/ Economics						% x 20	20	
B.	Graduation						% x 10	10	
C.	10+2						% x 5	5	
D.	Matric						% x 5	5	

Form – I**Application form for the engagement of contractual position of Business Manager
under RKVY-RAFTAAR**

b. **Other Index (Attach Proof)** w.r.t. Relevant Experience: (at least 3-5 years)

Weightage : 40 marks

S. No.	Name of the Experience	Name of position	Name of organization / Post held From / To	No. of years of experience	Marks calculated by the candidate
1.	Technology Commercialization @ 2 marks/year after 3 years to the maximum of 10 marks				
2.	Incubator Business handled – min. 3 years @ 2 marks / year to the maximum of 10 marks				
3.	Training in Technology Commercialization - 5 marks (Max.)				
4.	Entrepreneurship Training - max. 10 marks @5 marks/training				
5.	Project startups evaluation and its Assessment - 5 marks (Max.)				

Certified that the information submitted herein by me is true / correct. All the evidences/ proofs pertaining to information(s) submitted herein enclosed are genuine. In case any of the above information found incorrect or false I may be liable to any punishment as decided by the competent authority and my contractual appointment may be terminated without any notice.

Encls:- _____ leaves

Date:

Place:

(Signature of the candidate)

**Application form for the engagement of contractual position of Assistant Manager
under RKVY-RAFTAAR**

1. Name of the Applicant :
2. Fathers Name :
3. Mailing Address :
4. Mobile No. / Contact No. :
5. Email Id :
6. Advertise No. & Date :
7. Date of Birth :
(Attach certificate)
8. Age as on 01.01.2019 :
(Months/Days/Years)
9. Postal Address :

**Affix latest
Passport size
Photograph**

10. Academic Performance Indices: over all weightage : 80 marks**a. Educational qualification: (Attach Self Attested Marks sheet & Certificates)****Weightage : 40 marks**

S. No.	Name of the Degree obtained (Tick)	Name of the Board / University	Year of Passing	Marks OGPA		Marks	Score points		
				Obtain ed	Out of		Marks Max	Max Marks	Marks calculated by the candidate
A.	<u>Post Graduation</u> M. Tech./ MBA/ PGDM/ M.Com./ Equivalent Master degree in Agri-Business/ Marketing/ Agri- Marketing/ Agri- Economics/ Economics						% x 20	20	
B.	<u>Graduation</u>						% x 10	10	
C.	<u>10+2</u>						% x 5	5	
D.	<u>Matric</u>						% x 5	5	

Application form for the engagement of contractual position of Assistant Manager under RKVY-RAFTAAR

b. **Other Index (Attach Proof)** w.r.t. Relevant Experience: (at least 2-4 years)

Weightage : 40 marks

S. No	Name of the Experience	Name of position	Name of organization / Post held From / To	No. of years of experience	Marks calculated by the candidate
1.	Technology Commercialization @ 2 marks/year after 2 years to the maximum of 10 marks				
2.	Incubator Business handled – min. 2 years @ 2 marks / year to the maximum of 10 marks				
3.	Technology Commercialization Training - 5 marks (Max.)				
4.	Entrepreneurship Training - max. 10 marks @5 marks/training				
5.	Project startups evaluation and its Assessment - 5 marks (Max.)				

Certified that the information submitted herein by me is true / correct. All the evidences/ proofs pertaining to information(s) submitted herein enclosed are genuine. In case any of the above information found incorrect or false I may be liable to any punishment as decided by the competent authority and my contractual appointment may be terminated without any notice.

Encls:- _____ leaves

Date:

Place:

(Signature of the candidate)

**Application form for the engagement of contractual position of Business Executive
under RKVY-RAFTAAR**

1. Name of the Applicant :
2. Fathers Name :
3. Mailing Address :
4. Mobile No. / Contact No.:
5. Email Id :
6. Advertise No. & Date :
7. Date of Birth :
(Attach certificate)
8. Age as on 01.01.2019 :
(Months/Days/Years)
9. Postal Address :

**Affix latest
Passport size
Photograph**

10. Academic Performance Indices: over all weightage : 80 marks**a. Educational qualification: (Attach Self Attested Marks sheet & Certificates)****Weightage : 60 marks**

S. No.	Name of the Degree obtained (Tick)	Name of the Board / University	Year of Passing	Marks OGPA		% Marks	Score points		
				Obtain ed	Out of		Marks Max	Max Mar ks	Marks calculated by the candidate
A.	<u>Post Graduation</u> Masters degree with IP experience/ MBA/ MCA/ B.Tech/ Equivalent Master degree from recognized university						% x 30	30	
B.	Graduation						% x 20	20	
C.	10+2						% x 5	5	
D.	Matric						% x 5	5	

Form – III

**Application form for the engagement of contractual position of Business Executive
under RKVY-RAFTAAR**

c. **Other Index (Attach Proof)** w.r.t. Relevant Experience

Weightage : 20 marks

S. No	Name of the Experience	Name of position	Name of organization / Post held From / To	No. of years of experience	Marks calculated by the candidate
1.	Experience in Literacy in Computer, MS office and Internet – @ 4 marks/year to the maximum of 20 marks				

Certified that the information submitted herein by me is true / correct. All the evidences/ proofs pertaining to information(s) submitted herein enclosed are genuine. In case any of the above information found incorrect or false I may be liable to any punishment as decided by the competent authority and my contractual appointment may be terminated without any notice.

Encls:- _____ leaves

Date:

Place:

(Signature of the candidate)

Form – IV**Application form for the engagement of contractual position of Office Assistant
under RKVY-RAFTAAR**

1. Name of the Applicant :
2. Fathers Name :
3. Mailing Address :
4. Mobile No. / Contact No. :
5. Email Id : :
6. Advertise No. & Date :
7. Date of Birth :
(Attach certificate)
8. Age as on 01.01.2019 :
(Months/Days/Years)
9. Postal Address :

**Affix latest
Passport size
Photograph**

10. Academic Performance Indices: over all weightage : 80 marks**a. Educational qualification: (Attach Self Attested Marks sheet & Certificates)****Weightage : 60 marks**

S. No.	Name of the Degree obtained (Tick)	Name of the Board / University	Year of Passing	Marks OGPA		% Marks	Score points		
				Obtained	Out of		Marks Max	Max Marks	Marks calculated by the candidate
A.	Graduation Graduation in any stream, preferably B.Com./ BBA						% x 30	30	
B.	10+2						% x 20	20	
C.	Matric						% x 10	10	

b. Other Index (Attach Proof) w.r.t. Relevant Experience in Govt. organization / PSU (s) only**Weightage : 20 marks**

S. No	Name of the Experience	Name of organization	Name of the Post held	Nature of duties	Working experience From / To	Total No. of Years	Marks (5 marks/ year to the maximum of 20 marks)
1.	Working knowledge of accounts and computers, including MS office and internet						

**Application form for the engagement of contractual position of Office Assistant
under RKVY-RAFTAAR**

Certified that the information submitted herein by me is true / correct. All the evidences/ proofs pertaining to information(s) submitted herein enclosed are genuine. In case any of the above information found incorrect or false I may be liable to any punishment as decided by the competent authority and my contractual appointment may be terminated without any notice.

Encls:- _____ leaves

(Signature of the candidate)

Date:

Place:

**Application form for the engagement of contractual position of Support Staff
under RKVY-RAFTAAR**

1. Name of the Applicant :
2. Fathers Name :
3. Mailing Address :
4. Mobile No. / Contact No. :
5. Email Id :
6. Advertise No. & Date :
7. Date of Birth :
(Attach certificate)
8. Age as on 01.01.2019:
(Months/Days/Years)
9. Postal Address :

**Affix latest
Passport size
Photograph**

10. Academic Performance Indices: over all weightage : 100 marks

a. Educational qualification: (Attach Self Attested Marks sheet & Certificates)

Weightage : 80 marks

S. No.	Name of the Degree obtained (Tick)	Name of the Board / University	Year of Passing	Marks OGPA		% Marks	Score points		
				Obtain ed	Out of		Marks Max	Max Marks	Marks calculated by the candidate
A.	10+2 / Senior Secondary School qualified candidate						% x 50	50	
B.	Matric						% x 30	30	

b. Other Index (Attach Proof) w.r.t. Relevant working Experience in Govt. organization, PSU(s) only

Weightage : 20 marks

S. No.	Name of the Experience	Name of organization	Name of the Post held	Nature of duties	Working experience From / To	Total No. of Years	Marks (5 marks/ year to the maximum of 20 marks)
1.							

**Application form for the engagement of contractual position of Support Staff
under RKVY-RAFTAAR**

Certified that the information submitted herein by me is true / correct. All the evidences/ proofs pertaining to information(s) submitted herein enclosed are genuine. In case any of the above information found incorrect or false I may be liable to any punishment as decided by the competent authority and my contractual appointment may be terminated without any notice.

Encls:- _____ leaves

Date:

Place:

(Signature of the candidate)