

Government of Jammu & Kashmir
Office of the Assistant Commissioner Development Pulwama

Subject:- Engagement of Accountant Cum Data Entry Operators on contractual basis under e-Panchayat Mission Mode Project (e.Panchayat MMRP) Panchayat Enterprise Suit (PES)
Reference:- Govt. Circular No:15-RD&PR of 2016 dated:29-07-2016 & Director Rural Dev. Kashmir Srinagar's No:DRDK/Estt/ADEO/016/13002-15 dated:03-08-2016.

Advertisement Notice No: **01** -ACDP of 2016-08-04

D A T E D: **04**- 08-2016

Applications on prescribed format (Annexure "A") are invited from the permanent residents of District Pulwama residing in any of the Panchayat Halqas of the cluster shown below for engagement as Accountant Cum Data Enter Operators on contractual basis under e-Panchayat Mission Mode Project (e.Panchayat MMRP) Panchayat Enterprise Suit (PES) for a period of one year on monthly honorarium of Rs.10000/ and Rs.9375/- per month for Degree/Diploma Holders respectively. The application forms shall be received in the office of undersigned upto 26-08-2016 from the publication of this notice.

S.No	Name of Block	Cluster No	Panchayat Halqa	No. of persons to be engaged
1	Block Ichgoze	1	Sangerwani-A, Sangerwani-B, Khaigam	1
2	Block Pulwama	2	Arigam-A, Arigam-B, Boonura	1
		3	Chandgam, Tahab, Naira	1
		4	Tengpuna, Koi, Nownagari	1
3	Block Newa	5	T N Pora, Hunipora, Parigam-A	1
4	Block Lassipora	6	Naina, Brow Bandina, Ladermar	1
5	Block Kakapora	7	Ratnipora-A, Ratnipora-B, Hanjipora	1
		8	Pinglina, Gundipora, Pahoo	1
6	Block Pampore	9	Samboora-A, Samboora-B, Hatiwara	1
		10	Patalbagh, Chandhara, Krenchoo	1
		11	Konibal, Meej	1
7	Block Awantipora	12	Hari-I, Hari-II, K Koot, Chersoo-B	1
8	Block Tral	13	Kuchmulla, Monghama, Khasipora,	1
		14	Lalapora-A, Machama, Nagbal	1
TOTAL				14

It is further notified that one candidate in each cluster shall be engaged subject to the condition that the applicant should be the resident of any one of the panchayat halqas falling in a particular cluster:

Eligibility, Qualification & other conditions:-

- 01- The candidate shall be a permanent resident of the cluster Panchayat Halqas for which the position is advertised.
- 02- The candidate shall be within the age group of 18 to 40 years as on 01-01-2016.
- 03- The candidate shall have academic qualification of 10+2 with Degree/Diploma/one year course in computers from recognized Computer Institution preference shall be given to higher technical qualification.
- 04- The engagement shall be linked to availability of funds under the Project.
- 05- Selection shall be made by the committee constituted by the Government vide order No:206-RD&PR of 2016 dated:29-07-2016.
- 06- The committee shall select the candidates giving the following weight-age to academics and interview etc:-
 - a- Academic Qualification 50 Marks
 - i) 10+2 30 marks (pro rata basis)
 - ii) Diploma/one year course in computers 10 marks
 - iii) Degree course in computers 20 marks
 - b- Computer knowledge and test 30 marks
 - c- Interview 20 marks
- 07- The application form shall be appended with the following testimonials duly attested by the each candidate.
 - a- Date of birth
 - b- Academic Qualification 10+2
 - c- Diploma/Degree/One year course in computers through recognized institutions.
 - d- Permanent resident certificate
 - e- Certificate of the cluster duly issued by the concerned BDO.


Assistant Commissioner Dev.
Pulwama

Copy to the:-

- 01- Secretary to Govt. Rural Development Department Civil Sectt. Sgr.for favour of information.
- 02- Director Rural Development Department Kashmir Srinagar for favour of information.
- 03- Notice Board for information to the general public.
- 04- District Informatics Officer, NIC Pulwama for information with the request to please keep the said advertisement notice available on District website.

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Application Form (Annexure "A")

Space for
Photograph

- 1- Advertisement Notice No: _____
- 2- Full Name of candidate (Block Letters) _____
- 3- Father's Name _____
- 4- Permanent address _____
- 5- Cluster No: _____ Block _____ District _____
- 6- Date of Birth as per Matriculation certificate _____
- 7- Details of educations qualification _____

Examination passed	Examining Body	Subjects offered	Marks		%age
			Max.	Obtained	

8- Details of testimonials attached:-

- | | |
|------------|-------------|
| i) _____ | ii) _____ |
| iii) _____ | iv) _____ |
| v) _____ | vi) _____ |
| vii) _____ | viii) _____ |

I hereby declare that:-

- i- The statements in this application are true to the best of my knowledge and belief.
- ii- I have never been arrested/prosecuted or involved in any criminal case registered by the Police or convicted of any crime.
- iii- I understand that any wilful/mis-representation of facts and concealment of information shall result in the cancellation of my candidature and may also debar me either permanently or for a specified period from applying for future selection in any department.
- iv) I shall accept the selection made by the committee which will be binding on me.

Signature of candidate